



## Terms and conditions for participants attending the MCCR WORKSHOP in Zeist

### Scope

These terms & conditions apply to all individually registered participants (hereafter “Participant(s)”) attending the EORTC-ESMO-ECCO-AACR Workshop on Methods in Clinical Cancer Research (hereafter the “Workshop”), to be held in Zeist from 15<sup>th</sup> – 21<sup>rd</sup> June 2019.

All dates or deadlines, mentioned in this and other Workshop documents, are on Central European Time (CET). the organisers are the EORTC, ESMO, ECCO and AACR organisations (hereafter the “Organisers”).

### Registration

Only fully completed online registrations will be accepted. The registration will only be confirmed upon receipt of full payment. If full payment is not received by the corresponding deadline (**15<sup>th</sup> April 2019**), the Participant’s place will be withdrawn and provided to the next applicant on the waiting list.

The registration fee includes:

- Exclusive access to and mentoring by highly experienced clinical experts in oncology;
- Access to Workshop Intranet, the online resource platform for all Workshop material;
- Accommodation at the Workshop venue from 15-21 June 2019;
- Round-trip travel arrangements from closest home airport to Amsterdam or travel reimbursement as specified in the Workshop Reimbursement Policy for trips arranged by the Participant;
- Food and beverages throughout the duration of the Workshop;
- Shuttle bus service from Amsterdam airport to the Workshop venue on Saturday 15<sup>th</sup> June;
- Shuttle bus service from the Workshop on Friday 21<sup>st</sup> June.

### Methods of payment

Credit cards are the preferred method of payment (accepted credit cards are Eurocard/Mastercard, VISA or American Express). The name and registration number of the Participant must be clearly stated on the bank transfer for ease of traceability.

Cheques and bank drafts are NOT accepted.

PLEASE NOTE: Payments may take up to 24hrs to clear.

### Cancellation & refund

All cancellations **before** the registration deadline of **15<sup>th</sup> April 2019** are subject to a 120 EUR administration fee per Participant.

In case of cancellation **after** the deadline of Monday **15<sup>th</sup> April 2019**, an additional administrative fee of 600EUR (for European Participants) and 1000 EUR (for Non-European Participants) will be charged in order to cover the cancellation costs relating to travel, accommodation and Workshop material.

These fees will be retained from the participation fee and deducted from any refund.

### Data protection and sharing of contact details

This event is organised by EORTC in collaboration with the Organisers.

To manage Participant’s registration and participation to this event, EORTC, and the Organisers collect and store the personal information about the Participant in order to promote and evaluate the event and to



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produce statistics on participation to the events. Other personal information might be required in scope of organisation of travel and accommodation.

Your personal information may be collected through forms we ask you to complete or through the website of EORTC, the Organisers or their partners and subcontractors. Please ensure that these requests are indeed sent by the Organisers. Each of these sites may have a separate privacy policy that we advise you to consult.

Unless otherwise specified or asked by EORTC, the Organisers, their partners and/or subcontractors, EORTC is the Data Controller and will not process data for other purposes.

Our legal basis for the processing of the Participant's data is contract execution (Participant's registration to our event, organisation of the travel and accommodation), legal compliance (e.g. accountancy) and legitimate interest (statistics of participation and evaluation of the event and event promotion).

Participant's name, specialty when relevant, organisation and country will appear on the event badges and booklets (distributed only to event Participants).

The processing of personal data collected falls under the EU General Data Protection Regulation 679/2016 (hereafter also "GDPR", applicable as of 25/05/2018) and the Belgian GDPR Implementation Act of 30 July 2018 regarding the protection of individuals with respect to the processing of personal data and its subsequent amendments.

Participants data will be stored for a maximum of 10 years after the end of the event. After this period, EORTC will either anonymise or delete Participant's personal information.

Please also read carefully the [EORTC Privacy Policy](#) to find out more about privacy and about Participants rights.

If Participants register for this event, and if consented (optional), EORTC may contact Participants occasionally to inform them about other EORTC events or events from our that may be of interest or provide them with more information about EORTC activities or other relevant information relative to cancer research, for example in the form of a newsletter. If Participants do not wish to receive information from us in the future, and want to be removed from our mailing list, they can write at any time to [dpo@eortc.be](mailto:dpo@eortc.be).

This event may include a photographer, and may be recorded for promotional purposes only. These photos/recordings may be used in official EORTC press releases, printed and/or online publicity and published on any EORTC social media network, such as Facebook, Twitter, YouTube or LinkedIn. We will delete them after they are no longer needed for publicity purposes. To be removed from any EORTC online or offline publication please contact [dpo@eortc.be](mailto:dpo@eortc.be).

### **Cancellation, Liability and Damage**

The Organisers reserve the right to alter or cancel any Participant registration due to circumstances beyond its/their control, including but not limited to industrial action, postal communications, flooding, storm, lack of utilities, fire alarm evacuation, or any act of God (hereafter "Force Majeure"). If this happens, the Organisers will use all commercially reasonable efforts to offer the Participant alternative services.

The Organisers will refund any registration fees to the Participants in case of cancellation of the Workshop. In the event of postponement or cancellation of the Workshop due to Force Majeure or to events which are not attributable to wrongful intent or gross negligence of the Organisers, the latter cannot be held liable by Participants for any damages, costs, or losses incurred, such as transportation and accommodation costs,



financial losses and any other miscellaneous expenses directly or indirectly resulting from such postponement or cancellation.

The Organisers cannot be held responsible for any personal injury, loss, damage or accident to private property, or for additional expenses incurred as a result of delays or changes in air, rail, road travel or other services, or resulting from strikes, illness, weather and other similar causes, neither for any indirect damage resulting thereof.

In any event, the Organisers cannot be held liable for any claims resulting from, or arising out of:

- i) failure to provide any of the services contracted due to Force Majeure;
- ii) accident, injury or damage to the Participants, their guests, or their respective property due to their own actions, neglect or actions of others.
- iii) any indirect damage.

The Participant should make sure that they are fully insured against all losses or liabilities referred to in this section "Liability and Damage". The Organisers reserves the right to refuse any registration if the Participant cannot provide proof that he/she has sufficient insurance to cover his/her liability under this section.

The Participant shall be responsible for any damage, cost or loss caused by the act, default or negligence of the Participant or his/her guest(s). He/she will defend and indemnify the Organisers from and against any claim resulting from, or arising out of, any such damage, cost or loss and will pay on demand the amount required to remedy any such damage.

The Participant must ensure that he/she or his/her guest(s) and anyone visiting them at the Workshop behave in such a way that they do not cause a nuisance or unreasonable disruption to the Workshop, other Participants, the Organisers or any other visitor of the Workshop venue.